



APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process.

PERSONAL DATA

Today's Date _____
 Phone _____
 Soc. Sec. No. _____

NAME _____
 Last First Middle

Present Address _____
 No. Street City
 State Zip Code

Permanent Address _____
 No. Street City
 State Zip Code

Drivers License # _____ State of Issue _____

Are you 18 years of age or older? Yes _____ No _____

Do you have any relatives working for Pride Inc.? Yes _____ Who _____
 No _____

Have you been convicted of a felony or misdemeanor offense?* Yes _____ No _____
 If yes, name the felony or misdemeanor and describe the circumstances _____

 *A conviction will not necessarily bar you from employment.

EMPLOYMENT INTERESTS

Check those interested in: Pride, Inc.: Residential _____; Vocational _____; Support Services: _____; Youth Mentor _____; or Heritage Recovery Center _____ Pride, Wilton Inc. _____ Pride Manchester, Inc. _____

Full time _____ Part time _____ Shift preference _____ Date you can start _____

DAYS AND TIME AVAILABLE

	MON.	TUES.	WED.	THURS.	FRI.	SAT.	SUN.
FROM							
TO							

Have you ever worked for Pride Inc.? Yes _____ No _____ When? _____ Where? _____
 In what position? _____ Under what name? _____
 If yes, what was the reason for leaving? _____

EDUCATION

Type of School	Name and Address of School	Did you Graduate?	Degree Granted	Major Subject
High School/GED				
College				
Graduate School				
Business, Trade or Technical School				

Any additional training, specials skills and/or qualifications? _____

EMPLOYMENT EXPERIENCE

May an inquiry be made of your present employer regarding your qualifications and record of employment? YES _____ No _____

COMPANY _____ From _____

Month _____ Year _____ Address _____
To _____

Month _____ Year _____ City/State/Zip _____
Phone _____

Position _____ Salary _____ Supervisor _____

List of duties _____

Reason for leaving _____

COMPANY _____ From _____

Month _____ Year _____ Address _____
To _____

Month _____ Year _____ City/State/Zip _____ Phone _____

Position _____ Salary _____ Supervisor _____

List of duties _____

Reason for leaving _____

COMPANY _____ From _____

Month _____ Year _____ Address _____
To _____

Month _____ Year _____
City/State/Zip _____ Phone _____

Position _____ Salary _____ Supervisor _____

List of duties _____

Reason for leaving _____

REFERENCES

Give us the names of three people (not relatives or former employers) who can be contacted regarding your character.

Name	Address	Phone #	Position	Years Acquainted
1.				
2.				
3.				

If you are to be hired by the Company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

AUTHORIZATION

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.

I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.

If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired, a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.

Date _____ Signature _____

FOR OFFICE USE ONLY

Interviewed By	Date	Remarks
_____	_____	_____
_____	_____	_____

Starting Date _____ Wage _____

Service Line: _____

Reference Check:

Person Called: _____ Date: _____

Comments: _____

Person Calling: _____

Person Called: _____ Date: _____

Comments: _____

Person Calling: _____

Person Called: _____ Date: _____

Comments: _____

Person Calling: _____

Person Called: _____ Date: _____

Comments: _____

Person Calling: _____